

## Town of Auburn, New Hampshire Application for Driveway Permit

Property Location: \_\_\_\_\_ Tax Map / Lot Number: \_\_\_\_\_

Applicant Name : \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone : \_\_\_\_\_

Contractor Information (if different from above)

Name : \_\_\_\_\_

Address: \_\_\_\_\_

Phone : \_\_\_\_\_

The undersign certifies that :

- ☐ The proposed driveway construction conforms with Section 9.15 of the Auburn Subdivision Regulations.
- ☐ If necessary, all State permits have been obtained (copies of approvals attached.)
- ☐ Driveway location and profile plan attached (may be taken from subdivision plan)
- ☐ I hereby certify that the property owner of record authorizes the proposed work and I have been authorized by the owner to make application as the authorized agent and we agree to conform to all applicable laws of the Town of Auburn. I hereby attest all statements made on this application are true to the best of my knowledge. Applicants are advised that making a false statement on this form is a criminal offense.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**Permit Fees:**    **New Driveway \$50.00**  
                          **Improvement \$25.00**

## **Town of Auburn Driveway Requirements**

### **Subdivision Regulations Section 9.15**

1. Driveways shall not interrupt the natural or constructed roadway ditch lines and/or drainage flow.
2. Driveways shall slope away from the finish roadway elevation at a grade of two (2%) percent for twenty feet from the edge of pavement.
3. Driveway culverts shall be designed to adequately handle the anticipated storm water flows within the ditch lines and shall in no case be less than twelve (12) inches in diameter and twenty (20) feet long.
4. All driveway culverts shall be constructed with inlet and outlet flares or head walls.
5. Minimum driveway width shall be twelve (12) feet with a maximum width of twenty (20) feet at the street, and a desirable width of fourteen (14) feet.
6. All driveways must have two hundred (200) feet sight distance in each and/or every traffic direction.
7. Driveways shall intersect the roadway at a preferred angle of ninety (90) degrees but in no case shall the intersecting angle be less than sixty (60) degrees.
8. Return radii for driveway flares shall not be less than fifteen (15) feet nor greater than twenty-five (25) feet.
9. Maximum grade for all driveways shall be ten (10%) percent.
10. Driveway aprons and flares from the edge of road pavement to the property line shall be paved with a 2-in thickness of roadway binder asphalt.
11. Driveways shall be constructed at a minimum of well draining granular material resulting in firm and paveable drive surfaces for all season passage.
12. Final driveway acceptance shall rest with the Planning Board or its designated agent.
13. No driveway shall be constructed within fifty (50) feet of another driveway nor within one hundred (100) feet of an intersecting road.
14. All driveways constructed after acceptance of the subdivision's roadways shall require issuance of a driveway permit, and shall be constructed in accordance with these Regulations.
15. A driveway permit fee and construction escrow shall be required of each and every driveway constructed after roadway acceptance.
16. All driveways shall be constructed in accordance with these Regulations and the typical driveway detail for the Town of Auburn, New Hampshire, as shown in the Appendix.
17. Driveways shall be maintained vegetative clear for their full width and thirteen (13) feet above the finish drive surface.

18. Driveway profiles shall be shown on the subdivision plan for each lot. Each lot shall be accessed by its own driveway. Common driveways are prohibited.
19. Driveway pavement shall be installed flush with the Town's road surface. Re-paving of the driveway shall require cutting the driveway six (6) feet from the edge of the road, removing material and finishing flush with the roadway.
20. Roadway re-paving shall require making certain the finish elevation of the road surface remains flush with driveway surfaces. The driveway shall be cut six (6) feet back from the edge of the road, the material removed, and paving re-installed level with the roadway.