

**Town of Auburn**  
**AUBURN POLICE COMMISSION PUBLIC MEETING MINUTES**  
**December 5, 2023**

**D. Dion** – calls the meeting to order at 6:51 PM, apologies for running late. He leads with the Pledge of Allegiance.

**Present:** David Dion, Police Commissioner, Patrick Bergeron, Police Commissioner, Joseph Rossino, Commissioner, Chief Pelton, Lieutenant Chabot and Lillian Deeb.

**Also Present:** Neighborhood Watch Leader, Steve Grange

**D. Dion** – looks to take the Neighborhood Watch before non-public for convenience to Mr. Grange. **S. Grange** – expresses his interest in presenting after the Chief and Lieutenant's report to stay informed.

*Mr. Grange leaves meeting.*

**D. Dion** - motion to go into non-public pursuant to RSA 91-A:3, II (c) at 6:54 pm. **J. Rossino** – seconds and polled all members and received the affirmative from all. **Motion passes.**

**Public meeting resumed at 7:02 pm.**

*Mr. Grange returns to meeting.*

**D. Dion** – motion to seal the non-public meeting minutes. **J. Rossino** – seconds. All in favor. **Motion passes.**

## **REVIEW MINUTES**

**D. Dion** – mentions Mr. Bergeron was not at the last meeting and looks for motion for Mr. Rossino.

**J. Rossino** - motion to accept Public Minutes of November 7, 2023, as presented. **D. Dion** – second. All in favor. **Motion passes.**

**J. Rossino**- motion to accept Non-Public Minutes of November 7, 2023, as presented. **D. Dion**– second. All in favor. **Motion passes.**

## **CHIEF'S REPORT**

**Chief** – comments the Giving Tree with Melissa is in full swing and still tags left for some teenagers and she will be posting of department Facebook. He updates commission that the Santa Parade is this coming Saturday from 10 am to 2 pm and will be posting the tracking app for Santa. He also mentions Officer Gardner and K9 graduated last week, and officer is back in the patrol rotation but will be doing K9 drug school in April. **D. Dion** – comments on the dog's youngness. **Chief** – mentions Milo was the youngest in class but passed his training. He mentions the department's deployed officer has returned from his deployment and will be

officially returning to patrol in January at which time the department will be fully staffed. He also mentions as the Department comes into the holiday, residents will see an increase in patrol staff and DUI holiday grant patrols will be performed.

## **LIEUTENANT'S REPORT**

**Lt. Chabot** – comments on 3 arrests, 131 MV stops and 17 reports. He mentions the department had a total of 1139 calls for service. He mentions residents need to be aware of porch pirating that is on the rise in communities. **Chief** – mentions this is something the NW can put out to the group. **Lt. Chabot** - asks residents to be alert to the tailgating of a vehicle following the UPS and FedEx trucks in their neighborhoods and reports the companies are also sending out their own security vehicles following to monitor. He mentions the scam deliveries which occur when someone orders something on a stolen credit card and has it delivered to a random address. He reminds residents if they see something to say something. **D. Dion** – asked if this had occurred in Auburn yet. **Lt. Chabot** – mentions none reported yet. **S. Grange** -asks about any recent email scams where the recipient is being told the post office or FedEx has a package to deliver but needs more information to deliver and person provides personal information. **Lt. Chabot** – mentions that has happened but lately its Facebook hacks with items being shipped to a third party. **Chief** – mentions having Melissa reach out to remind people about the Amazon pickup and delivery boxes located at the Safety Complex. **P. Bergeon** – mentions the Amazon Key program. He mentions providing the directions for the NW to Mr. Grange so people can use that.

## **NEIGHBORHOOD WATCH UPDATE**

**S. Grange** – mentions meeting with Melissa a little before Thanksgiving to discuss her ideas about the distribution list because he is still experiencing problems with Comcast, and it was recommended splitting NW into 4 groups, but Melissa was going to discuss with Chief. **Chief** – mentions he did meet with Melissa. **S. Grange** - explained going to get back in touch with Melissa since he has vacation time coming into Christmas and will have time to work with her with plan going forward. He mentions setting up some test messages once changes have been made and mentions additional new members. **D. Dion** – comments would be nice to have someone new step up to manage new group. **S. Grange** – also has a Christmas tree he would like to donate to possibly one of Melissa's families this year. **Chief** – comments will have Melissa reach out to him this week.

## **OLD BUSINESS**

**Chief** – mentions the Selectboard are trying to keep costs down with expected tax increases, explaining with the police department surplus of 2023 funds they authorized the purchase of one of the department cruisers budgeted for 2024. He mentions this decreased the department 2024 budget by about \$20,000, putting the department's 2024 well under what was budgeted for last year. He further mentions Detective Kapos has been working with the dealership and has located a 2023 gas cruiser and looks to have another hybrid available for the other cruiser the department had budgeted for. **Lt. Chabot** – mentions that Ford is reporting they will only be

making hybrids for police only. **Chief** – mentions the fuel cost are likely a big contributor to this and things worked well with the Selectboard working with police and he's anticipating will be approved by the budget committee later this week.

## **NEW BUSINESS**

**D. Dion** – mentions employee evaluation. **P. Bergeron** – questions whether 2023 budgeted funds from police commission line can be spent by donating to the K9 funds being raised because the commissioners in the past haven't had the need to spend the \$100. **D. Dion** – mentions idea is good but not sure if can be done. **Chief** – explains his belief is the Town has donated to non-profits but believes budget approval might be necessary.

**P. Bergeron**-motions based on the satisfactory evaluation of Chance Spinney, award him an increase from Full-time Officer, Step 2 to Step 3. **J. Rossino** - second. All in Favor. **Motion passes.**

**P. Bergeron**-motions based on the satisfactory evaluation of Anita Lombardo, award her an increase from Part-time Officer, Step 5 to Step 6. **J. Rossino** - second. All in Favor. **Motion passes.**

**P. Bergeron**-motions based on the satisfactory evaluation of Lt. Chabot, award him a merit increase of 2%. **J. Rossino** - second. All in Favor. **Motion passes.**

**P. Bergeron**-motions based on the satisfactory evaluation of Chief Pelton, award him a merit increase of 2%. **J. Rossino** - second. All in Favor. **Motion passes.**

**P. Bergeron** - motion to adjourn at 7:18 PM. **J. Rossino** - second. All in favor. **Motion passes.**

**Meeting closed at 7:18 pm.**

Minutes approved by \_\_\_\_\_ on \_\_\_\_\_.